



Agenda

AIRPORT COMMITTEE

Please Note Time Change

Monday, September 24, 2012

12:30 P.M.

**Director of Airports Office
550 Sally Ride Drive, Concord**

Supervisor Mary Nejedly Piepho, Chair

Supervisor Karen Mitchoff, Vice Chair

Agenda Items:

Items may be taken out of order based on the business of the day and preference of the Committee

1. Introductions
2. Review and Approve record of meeting for June 25, 2012 (Chair)
3. Public comment on any item under the jurisdiction of the Committee and not on this agenda (speakers may be limited to three minutes)
4. Receive update from the Aviation Advisory Committee (Mike Bruno, Aviation Advisory Committee Chair)
5. Information Dissemination Alerts Update (Discussion)
6. Update on Mariposa Community Benefit Fund Expenditures and Stakeholder Input
7. Update on West Ramp Area
8. Update on Airport Leases and Development
9. Update on Buchanan Field Runway Project
10. Future Agenda Items

☺ *The Airport Committee will provide reasonable accommodations for persons with disabilities planning to attend Airport Committee meetings. Contact the staff person listed below at least 96 hours before the meeting.*

📁 *Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the County to a majority of members of the Airport Committee less than 96 hours prior to that meeting are available for public inspection at 550 Sally Ride Drive, Concord, during normal business hours.*

Public comment may be submitted via electronic mail on agenda items at least one full work day prior to the published meeting time.

For Additional Information Contact:

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Contra Costa County Board of Supervisors
Airport Committee
Monday, June 25, 2012, 2:00 p.m.
550 Sally Ride Drive
Director of Airports Office

Draft Minutes

The meeting was called to order at 2:02 p.m. by Supervisor Piepho.

Supervisor Mary Piepho, Chair and Supervisor Karen Mitchoff, Vice Chair were introduced. County Staff present: Cliff Glickman, District IV Chief of Staff; Keith Freitas, Airport; Beth Lee, Airport; Patrick Roche, Conservation and Development; and Natalie Olesen, Airport.

2. Approval of Minutes

March 26, 2012, minutes were approved.

3. Public Comment:

Duane Allen questioned if there were plans for the west side to be rented. Keith Freitas responded that for right now the area is being used as a staging area for the runway project and that Airport staff is considering the possibility of renting the area. Airport staff should make a decision by the end of the year; however, decisions need to be made as to whether those who were displaced will have first opportunity to move back or if those on the large hangar waiting list will be given the first option. This item will be discussed at a future Aviation Advisory Committee (AAC) meeting.

Tom Weber commented that the Byron Jet Center had its grand opening. The Byron Jet Center Learning Center and Museum will be brought before the Airport Land Use Commission (ALUC) in July.

Duane Allen and Supervisor Mitchoff both commented on the success of the Mustang Car Show held at Buchanan Field Airport over the weekend.

4. Report by Aviation Advisory Committee (AAC)

Mike Bruno, AAC Chair, reported:

- The Airport Minimum Standards document was supported for recommendation to the Airport Committee at the last meeting.
- The AAC concurred that the final designation for Airport property inside Concord city limits was appropriate.
- AAC Tenant Recognition Award nominations were going to be reviewed at the next AAC meeting. Tom Weber commented that two (2) nominations had been received with the first ever from the Byron Airport; Bay Area Skydiving was nominated for their participation in the annual Santa Skydive Event.
- Noise complaints are still down and seem to be on a decline.
- The AAC reviewed the Airports 50% budget and the budget is on track.
- Airport businesses are being encouraged to participate and comment at the meetings.

5. Buchanan Field Runway Project Update

Keith Freitas reported:

- The runway project started on June 4, 2012, closing Runways 1L/19R and 14L/32R.

- Additional work was required to repair pavement sub-base at \$250,000, but within project contingency.
- The second phase, which closed the intersecting runways to make the repairs/overlay of the intersections started June 18. Runway 14/32R is scheduled for reopening on June 28.
- 90 to 95 percent of the corporate jets relocated during the runway closures.
- Project is still on track for completion on July 11, 2012 with final work to be performed in August.

6. Airport Minimum Standards

Keith Freitas gave brief background on the Airport Minimum Standards as outlined by the FAA.

Beth Lee reported:

- The current Minimum Standards were last revised and approved in 1979.
- The FAA requires airports to have rules and standards for development.
- The new minimum standards incorporate all the current policies, procedures and guiding principles into one document to be more user-friendly and to make the guidelines as transparent as possible.
- The public review process started in January 2011 at the AAC meeting.
- The AAC has discussed this item for the last seven (7) months and only four (4) comments were received. Comments were reviewed and changes were incorporated into the document.
- Once the Airport Committee has approved the document it will be brought before the entire Board of Supervisors (Board) for final approval.
- The AAC reviewed the document for approval by the Airport Committee.

Approved to move the Airport Minimum Standards to the full Board as a consent item for final approval and adoption.

7. Mariposa Community Benefit Fund

Supervisor Piepho gave a brief history overview.

Keith Freitas gave a brief overview of some of the potential projects the Mariposa Community Benefit Fund could finance. Some of the proposed projects may also be eligible for partial Federal Aviation Administration (FAA) grant funding.

Patrick Roche gave a brief overview of the process for a General Plan Amendment at the Byron Airport in order to bring and use designations into conformity with the adopted Airport Master Plan.

Supervisor Piepho asked to have the Airport receive input from the AAC, ALUC and any cities, towns, MAC's, etc. in the area of the Byron Airport before making a recommendation to the full Board. It was also requested that an update/status on the outreach efforts be provided to the Airport Committee at the next meeting.

8. Emergency Landing at Buchanan Field Update

Keith Freitas reported that a student pilot departed Runway 19L, heading out over the golf course, and experienced engine failure. The pilot brought the aircraft down on the golf course and collided with a fence but was not injured. The FAA and National Transportation Safety Board are investigating the incident.

Supervisor Mitchoff asked for more detailed information whenever an accident/incident occurs. Although the District IV Chief of Staff was contacted, she had additional questions.

Supervisor Piepho forwarded a format used by the East County Fire District to both Supervisor Mitchoff and Keith Freitas for review to assist in establishing a template/plan for providing more detailed information in the future.

9. Future Agenda Items

- Template/Plan for Information Flow
- Update on Community Outreach for the Mariposa Community Benefit Fund Expenditures
- Update on East Ramp development concept
- Update on West Ramp Area
- Update on Airport Leases and Development

Next meeting tentatively scheduled for Monday, September 24 at 12:30 p.m.

Meeting was adjourned at 3:00 p.m.

Letterhead

Contra Costa County

INFORMATION ALERT

Date:

TO: Members, Board of Supervisors

CC: CAO, Co Co, Chiefs

CONTACT: Name, title and phone/email of person who can answer questions for BoS

Issue: Briefly describe the incident, event or issue

Discussion: Additional background summary or other details as needed

Dept. Response: What action is planned, or has been taking to mitigate or respond to the issue?
What follow up steps will be taken?

Impacts: Who might contact Board members with questions or concerns – Media?
Constituents? Advocates? Stakeholders? Other agencies?

Who will BoS refer those calls to?

Fiscal Impact: if any, explain

Policy Impact: if any, explain

Signed: Dept Head or Designee